

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**February 1, 2018**

**MINUTES**

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| <b>I.        OPENING BUSINESS</b> |
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**I.A.        CALL TO ORDER – 4:48 P.M.**

1. Roll Call

President Feix called to order the regular meeting of the Board of Education, Thursday, February 1, 2018, at 4:48 p.m. with Blair, Feix, Na, and Orozco present. Mr. Cruz arrived at 5:01 p.m.

Administrative Personnel

Wayne M. Joseph, Superintendent  
Norm Enfield, Ed.D., Deputy Superintendent  
Sandra H. Chen, Assistant Superintendent, Business Services  
Lea Fellows, Assistant Superintendent, Human Resources  
Grace Park, Ed.D., Assistant Superintendent, CIIS  
Gregory J. Stachura, Asst. Supt., Facilities, Planning, & Operations

2. Public Comment on Closed Session Items

None.

3. Closed Session

President Feix adjourned to closed session at 4:48 p.m. regarding conference with legal counsel existing and anticipated litigation; student discipline; conference with labor negotiators (A.C.T. and CSEA); public employee discipline/dismissal/release; public employee appointment: Coordinator, Behavior Intervention; and conference with labor negotiators agency designated representatives Sylvia Orozco and James Na. Unrepresented employee: new Superintendent Dr. Norm Enfield. No action was taken that required public disclosure.

**I.B.        RECONVENE TO REGULAR OPEN MEETING – 7:03 P.M.**

1. Report Closed Session Action

President Feix reconvened the regular meeting of the Board of Education at 7:03 p.m. with Blair, Cruz, Na, Orozco, and Feix present. The Board met in closed session from 4:48 p.m. to 6:57 p.m. regarding conference with legal counsel existing and anticipated litigation; student

discipline; conference with labor negotiators (A.C.T. and CSEA); public employee discipline/dismissal/release; public employee appointment: Coordinator, Behavior Intervention; and conference with labor negotiators agency designated representatives: Sylvia Orozco and James Na. Unrepresented employee: new Superintendent Dr. Norm Enfield. No action was taken that required public disclosure.

2. Pledge of Allegiance

Dickson ES students, Natalie Garcia and Faith Nguyen, led the Pledge of Allegiance.

**I.C. STUDENT SHOWCASE/PRESENTATIONS**

1. Dickson ES

Dickson ES music teacher Nancy Rich lead her students in a musical performance.

2. Chino Hills Kiwanis Writing Competition Winner

The Kiwanis writing competition winner will be invited back for recognition at the next regular meeting of the Board of Education.

**I.D. COMMENTS FROM STUDENT REPRESENTATIVE**

None.

President Feix acknowledged students in the audience preparing for Student Government Day and invited them to the podium to introduce themselves and to tell the audience why they chose to participate in Student Government Day.

**I.E. EMPLOYEE REPRESENTATIVES' COMMUNICATIONS**

Michael Rodriguez, assistant principal at Walnut ES, represented CHAMP and reported that Walnut ES celebrated the opening of their all-accessible playground and thanked those involved who made it happen. He also thanked administrators for facilitating the Future and Aspiring Administrators' program.

Steve Ball, A.C.T. President, reported that he participated in the classroom learning rounds, attended the CHet Day and thanked all those who facilitated, and expressed his appreciation to the Human Resources department for their compassion and professionalism.

**I.F. COMMUNITY LIAISONS' COMMUNICATIONS**

Suzette Dang from Supervisor Hagman's office encouraged everyone to attend the upcoming "Coffee with Curt" event on February 3, 2018.

**I.G. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA**

Ryan Davis addressed the Board regarding special education classes at Walnut ES and invited the Board to visit the classrooms; Veronica Nuñez addressed the Board regarding the lack of substitutes; and Michelle Fleischer addressed the Board regarding the number of grade levels taught in special education classrooms.

**I.H. CHANGES AND DELETIONS**

None.

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| <b>II. ACTION</b> |
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**II.A.1. Public Hearing and Ratification of the Tentative Agreement Between the Chino Valley Unified School District and the Associated Chino Teachers Effective the 2016/2017 School Year Through June 30, 2019**

The public hearing was opened at 7:32 p.m. There being no speakers, the public hearing was closed at 7:32 p.m. Moved (Na) seconded (Blair) carried unanimously (5-0) to ratify the Tentative Agreement between the Chino Valley Unified School District and the Associated Chino Teachers effective the 2016/2017 school year through June 30, 2019. Student representative voted yes.

**II.A.2. Public Hearing and Ratification of the Tentative Agreement Between the Chino Valley Unified School District and the California School Employees Association and its Chino Chapter 102 Effective the 2017/2018 School Year**

The public hearing was opened at 7:33 p.m. There being no speakers, the public hearing was closed at 7:33 p.m. Moved (Blair) seconded (Na) carried unanimously (5-0) to ratify the Tentative Agreement between the Chino Valley Unified School District and the California School Employees Association and its Chino Chapter 102 effective the 2017/2018 school year. Student representative voted yes.

**II.A.3. Approval of Salary Increases for Management and Classified Confidential Employees**

Moved (Na) seconded (Orozco) carried unanimously (5-0) to approve the salary increases for management and classified confidential employees as follows: a) provide a 2% off-schedule one-time payment for the 2017/2018 school year based on individual annual base salary as of December 11, 2017; b) provide a 2% on schedule salary increase for the 2017/2018 school year effective July 1, 2017; and c) provide a 2% on schedule salary increase for the 2018/2019 school year effective July 1, 2018. Student representative voted yes.

**II.A.4. Addendum to the Employment Contracts for the Superintendent; Deputy Superintendent; and the Assistant Superintendents of: Business Services; Curriculum, Instruction, Innovation and Support; Facilities, Planning, and Operations; and Human Resources Divisions**

Moved (Na) seconded (Cruz) carried unanimously (5-0) to approve the addendum to the employment contracts for the Superintendent; Deputy Superintendent; and Assistant Superintendents of: Business Services; Curriculum, Instruction, Innovation, and Support; Facilities, Planning, and Operations; and Human Resources divisions as follows: a) provide a 2% off-schedule one-time payment for the 2017/2018 school year based on individual annual base salary as of December 11, 2017; b) provide a 2% on schedule salary increase for the 2017/2018 school year effective July 1, 2017; and c) provide a 2% on schedule salary increase for the 2018/2019 school year effective July 1, 2018. Student representative voted yes.

**II.A.5. Compensation Increase for the Board of Education**

Moved (Blair) seconded (Orozco) carried 4-1 (Na voted no) to approve: a) a 2% compensation increase for the 2017/2018 school year effective February 2, 2018; and b) a 2% compensation increase for the 2018/2019 school year effective July 1, 2018. Student representative voted yes.

**III. CONSENT**

Irene-Hernandez Blair pulled for separate action Item III.C.4. Moved (Na) seconded (Orozco) carried unanimously (5-0) to approve the consent calendar. Student representative voted yes.

**III.A. ADMINISTRATION****III.A.1. Minutes of the Regular Meeting of January 18, 2018**

Approved the minutes of the regular meeting of January 18, 2018.

**III.B. BUSINESS SERVICES**

**III.B.1. Warrant Register**

Approved/ratified the warrant register.

**III.B.2. Fundraising Activities**

Approved/ratified the fundraising activities.

**III.B.3. Donations**

Accepted the donations.

**III.B.4. Legal Services**

Approved payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; and Margaret A. Chidester & Associates.

**III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**

**III.C.1. Student Expulsion Case 17/18-06**

Approved student expulsion case 17/18-06.

**III.C.2. School-Sponsored Trips**

Approved/ratified the following school-sponsored trips: Ayala HS; Chino Hills HS; and Don Lugo HS.

**III.C.3. Revision of Board Policy 6153 Instruction—School-Sponsored Trips**

Approved the revision of Board Policy 6153 Instruction—School-Sponsored Trips.

**III.C.4. Proclamation for National School Counseling Week, February 5-9, 2018**

Moved (Blair) seconded (Orozco) carried unanimously (5-0) to adopt the proclamation for National School Counseling Week, February 5-9, 2018. Student representative voted yes.

**III.D. FACILITIES, PLANNING, AND OPERATIONS**

**III.D.1. Purchase Order Register**

Approved/ratified the purchase order register.

**III.D.2. Agreements for Contractor/Consultant Services**

Approved/ratified the Agreements for Contractor/Consultant Services.

**III.D.3. Surplus/Obsolete Property**

Declared the District property surplus/obsolete and authorized staff to sell/dispose of said property.

**III.D.4. Notice of Completion for CUPCCAA Projects**

Approved the Notice of Completion for CUPCCAA Projects.

**III.D.5. Notice of Completion for CUPCCAA Bid 17-18-04, Walnut ES Playground Equipment Install**

Approved the Notice of Completion for CUPCCAA Bid 17-18-04, Walnut ES Playground Equipment Install.

**III.D.6. Resolution 2017/2018-37 and 2017/2018-38 for Authorization to Utilize Piggyback Contracts**

Adopted Resolution 2017/2018-37 and 2017/2018-38 for authorization to utilize piggyback contracts.

**III.D.7. Approval of Geotechnical Inspection Firms Under Request for Qualifications 17-18-03, Geotechnical, Soils Testing, and Special Inspection Services**

Authorized staff to enter into agreements with John R. Byerly Inc.; Kleinfelder; Koury Engineering & Testing, Inc.; Leighton Consulting Inc.; and RMA Group on an as needed, project-by project basis as projects develop for geotechnical, soils testing, and special inspection services under Request for Qualifications 17-18-03, Geotechnical, Soils Testing, and Special Inspection Services.

**III.E. HUMAN RESOURCES**

**III.E.1. Certificated/Classified Personnel Items**

Approved/ratified the certificated/classified personnel items.

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| <b>IV. INFORMATION</b> |
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**IV.A. FACILITIES, PLANNING, AND OPERATIONS**

**IV.A.1. Deletion of Board Policy 3517 Business and Noninstructional Operations—Facilities Inspection**

Received for information the deletion of Board Policy 3517 Business and Noninstructional Operations—Facilities Inspection.

**IV.A.2. New Administrative Regulation 3517 Business and Noninstructional Operations—Facilities Inspection**

Received for information new Administrative Regulation 3517 Business and Noninstructional Operations—Facilities Inspection.

**IV.A.3.     Request to Name the Don Lugo HS Varsity Baseball Field After Joe Marcos**

Received for information the request to name the Don Lugo HS Varsity Baseball Field after Joe Marcos.

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| <b>V.           COMMUNICATIONS</b> |
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**BOARD MEMBERS AND SUPERINTENDENT**

Sylvia Orozco read the names of retirees on this meeting's agenda, congratulated them and thanked them for their years of service; and attended the "heart-warming" AEC graduation.

Andrew Cruz attended the AEC graduation; asked Dr. Enfield to look at the number of grade levels in the special education classes; asked for a comparative study of substitute pay; said the 5K Run for Russ benefits the police department; thanked Dr. Cabrera and staff at Don Lugo HS for their work toward receiving the Golden Bell award; felt good about the movement of the Board and thanked the members; apologized if he ever offended anyone; spoke about the State of the Union address and its effect on his teacher's aide; and asked for a moment of silence for the Ayala HS student who passed away.

Irene Hernandez-Blair attended the AEC graduation and read the names of the graduates, expressed her pride in the program, and congratulated the graduates.

James Na talked about the tremendous talent among teachers; thanked Eagle Canyon ES for piloting the new PE program; thanked Dr. Park for supporting the special education program at Chino Hills HS; attended the AEC graduation, acknowledged the student speaker and thanked teachers; remembered the Ayala HS student who passed away; asked Superintendent Joseph to look into restoring the BTSA program; and said professional development training can be done in-house to save money.


Superintendent Joseph announced the upcoming 9<sup>th</sup> annual "Hit the Greens for Scholarships" Golf Tournament on March 9, and the upcoming Student Government Day on February 15, and thanked Stephanie Gibson for filling in during Pat Kaylor's absence.

Pamela Feix attended the Ayala HS girls' basketball game; attended the LCAP student meeting at Don Lugo HS and thanked everyone responsible for their help and support; attended the Social Studies teacher workshop sponsored by AVID; attended the CHet workshop and thanked the Technology Department for the organized, seamless presentation, along with all the teachers who participated; recognized the Golden Bell award winner, Don Lugo HS, and acknowledged Sylvia Orozco as the

president of the County's organization expressing her pride in Mrs. Orozco and Don Lugo HS; and said the Key Communicator's meeting offered a great look at the cooperative venture among community leaders and school leaders.

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| <b>I.      ADJOURNMENT</b> |
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A moment of silence was held in memory of Ayala HS student, Marinel Enriquez Ladores. President Feix adjourned the regular meeting of the Board of Education at 7:59 p.m.

  
Pamela Feix, President

  
Irene Hernandez-Blair, Clerk

Recorded by: Stephanie Gibson, Secretary to the Superintendent